

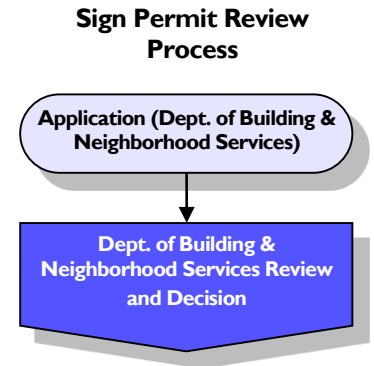
Sign Permits

General Description

Sign Permits are required for the construction, alteration, or relocation of signs in the City of Franklin to ensure compliance with the *Zoning Ordinance* and applicable building codes.

The Review Process

1. The applicant may submit a formal application for a Sign Permit in accordance with the requirements of the Department of Building and Neighborhood Services.
2. The Department of Building and Neighborhood Services, along with other applicable departments, will review the application and make a decision on the permit within five working days after submission of an application.



Things to Know About Sign Permits

- Detailed information on the Sign Permit procedure and review criteria is established in Subsection 2.4.10 of the *Zoning Ordinance*.
- An application for a Sign Permit may require an additional permit for electrical work.
- Signs for a property in the HPO District are required to have a Certificate of Appropriateness, as addressed earlier, prior to the issuance of a Sign Permit.

Submittal Requirements

Please contact the BNS Department (615) 794-7012 for submittal requirements.